**USER GUIDE for Oxford Music Online**

*Oxford Music Online* is a gateway to access and cross-search the vast resources of Oxford's music reference in one location. It contains the *Oxford Dictionary of Music*, *Grove Music Online* and the *Oxford Companion to Music*.

1. **Search Features**

   - **1. Search:**
     
     Simply enter a search term(s) here and click “SEARCH” button

   - **2. Searching a Specific Source**
     
     Check the title(s) of the source(s) you want to search; type what you want to find into the Search Box

2. **Advanced Search**

   - **1. You may also specify the search on a particular area such as Biographies or Bibliographies.** The default advanced options is Main Search

   - **2. Limit your search to a specific source, or multiple sources**

   - **3. Type the keyword in the search box and press “Search” button. Enclose the phrase in double quotation marks (" ").**
3. View Search Result

Display search results by category or article type.

From the search results list, click the title in blue to view the content.

Each record provides links to related materials.

Export Report.

Print – article will open in a new window in a printer-friendly format.

Email – Send the records link by email.

Cite – to view citation information for the current article in MLA and Chicago format.

Filtering Results.
The blue box contains names of source titles that are lists data types: biography, subject entries, and images.

4. Browsing - Another way to view the material in Oxford Music Online is to browse its content indexes, in the way you could browse a printed book.

Browsing options:

All Content lists all the articles
Biographies lists the biographies only
Subject entries lists the non-biographical articles only
Tools & Resources links to the abbreviations guide, timelines, thematic guides, and other research resources.

You can also confine your browsing to on or more specific sources.