



Research Commons Study Carrel Booking System 研修閣自修間預訂系統

The Research Commons on 4/F of the Mong Man Wai Library has been soft launched in March 2015, providing 62 Study Carrels custom-designed for private research and study. The Library is now delighted to introduce the new Study Carrel Booking System which will further enhance the utilization and management of the Study Carrels.

The new Study Carrel Booking System will become operational and available for online booking from 9:00 am, Wednesday, 22 April 2015 onward. All 62 Study Carrels will be available for booking by all HKIEd students and academic staff, and will be divided into Zone A and Zone B.

To better support the needs of Postgraduate Degree Students, the 27 Study Carrels in Zone A are designated as "Priority Study Carrels" which can be booked by Postgraduate Degree Students (i.e. Master degree or above) 14 days in advance. They are also available for booking by all other HKIEd students and academic staff 7 days in advance. The 35 "Regular Study Carrels" in Zone B can be booked by all HKIEd students and academic staff 7 days in advance. Please visit the Study Carrel Booking System website at <http://www.lib.ied.edu.hk/researchcommons/> for further details.

The 62 Study Carrels in the Research Commons have been set up to replace the existing 25 Study Rooms located on 1/F and 2/F. These 25 Study Rooms will still be available for booking via the Institute's iBooking system until they are demolished in the second half of 2015.

For further details, please contact the Library's Circulation Counter at 2948 6658.

位於蒙民偉圖書館四樓的研修閣由2015年3月起試行開放，提供了62個專為個人研修而設的自修間。為了改進自修間的使用與管理，圖書館推出了全新的自修間預訂系統。

此自修間預訂系統將由2015年4月22日星期三上午9時起開始運作。全部62個自修間都會開放予教院所有學生及教學人員作網上預訂，並且將被劃分為A區及B區。

為了配合深造學位學生的需要，A區內的27個自修間被設定為「優先自修間」，教院深造學位課程(即碩士或以上)的同學可於14天前預訂，教院所有其他學生和教學人員則可於7天前預訂此27個「優先自修間」。B區內另設有35個「普通自修間」，教院所有學生及教學人員皆可於7天前預訂。有關詳情，請瀏覽自修間預訂系統網址 http://www.lib.ied.edu.hk/researchcommons/index_c.html。

研修閣的62個自修間，是用以取代現時位於一樓和二樓的25個自修室。此25個自修室仍然可以經由學院的iBooking系統預訂，直至它們於2015年下旬被拆卸為止。

如有查詢，請致電2948 6658聯絡圖書館流通服務台。

	Regular Study Carrels 普通自修間	Priority Study Carrels 優先自修間	
Eligibility of Usage and Booking 預訂及使用資格	HKIEd students and academic staff 教院學生及教學人員		
Length of Booking Session 每節預訂時間	2 hours 2小時		
Compulsory Check-in Time 規定報到時間	Check in on site within 15 minutes after the start of each session 必須在每節開始後15分鐘內親身報到		
Booking Quota 預訂限額	No more than 6 active or booked sessions at the same time 任何時間內不得超過6節，包括正在使用及已預訂的時段		
Period of Advance Booking 預訂時間	All HKIEd students and academic staff 教院所有學生及教學人員	HKIEd postgraduate degree students 教院深造學位學生	All other HKIEd students and academic staff 教院所有其他學生及教學人員
	7 days in advance 7天前	14 days in advance 14天前	7 days in advance 7天前

Sidney Cheng, Librarian
圖書館館長 鄭保瑛
21 April 2015