

HOW TO ... PREPARE A BIBLIOGRAPHY (with APA Citation Guide)

Whenever you use another person's work you must identify the work by using a *standard citation format*. Use the following subject headings to find style manuals in the Library:

Authorship--style manuals
 Authorship--handbooks, manuals, etc.
 Bibliographical citations
 Citation of electronic information resources

General Style Manual

Conducting research literature reviews : from the Internet to paper	Q180.55.M4 F56 2010
Form and style: research papers, reports, theses	LB2369 .S5 2003
Introduction to educational research	LB1028 .C515 2008
Research methods in education : an introduction	LB1028 .W517 2009
The Oxford guide to style	PN147 .R588 2002
Web research : selecting, evaluating, and citing	ZA4201 .R33 2006
Writing a report : how to prepare, write and present effective reports	HF5719 .B682 2004
Writing the winning thesis or dissertation : a step-by-step guide	LB2369 .G56 2005

Standard Style Manual

Concise rules of APA style	BF76.7 .C66 2010
Chicago manual of style	Z253 .C45 2010
Doing honest work in college : how to prepare citations, avoid plagiarism, and achieve real academic success	PN171.F56 L56 2008
Guide to MLA documentation with an appendix on APA style	PN147.T75 2010
MLA style manual and guide to scholarly publishing	PN147.A28 2008
MHRA style book	PN147 .M47 1996
Publication manual of the American Psychological Association	BF76.7.P83 2010

Subject-specific Manual

教育研究法	LB1028 .W36 2008
A practical handbook for writing in the humanities	PN147 .M55 2003
Good style : writing for science and technology	T11 .K54 2005
The sociology student writer's manual	HM585 .S638 2010
The Chicago guide to writing about numbers	T11 .M485 2004

Electronic Sources

APA Style	http://www.apastyle.org/index.aspx
Citing Internet Sources	http://www2.liu.edu/cwis/cwp/library/workshop/citinter.htm
Complete Discipline Listing	http://owl.english.purdue.edu/owl/resource/585/2
MLA Formatting and Style Guide	http://owl.english.purdue.edu/owl/resource/747/01

APA CITATION STYLE

(from *Publication Manual of the American Psychological Association*, 6th edition, 2010.)

A. Citing Printed Materials

Books

(a) With author

Vivien, B. (2002). *The person in social psychology*. New York, NY: Psychology Press.

(b) With editor

Gibbs, J. T., & Huang, L. N. (Eds.). (1991). *Children of color: Psychological interventions with minority youth*. San Francisco, CA: Jossey-Bass.

(c) Book chapter

Payne, P. (2005). A kaleidoscope of change: How library management can support the development of new learning environments. In P. Levy & S. Roberts (Eds.), *Developing the new learning environment: The changing role of the academic librarian* (pp. 200-219). London, England: Facet Publishing.

Journal article

Choi, P. L., & Tang, S. Y. F. (2005). Role management strategies of beginning teachers in Hong Kong. *Teacher Development*, 9, 369-387.

B. Citing Electronic Resources

Journal article

(a) Journal article with DOI

Stephenson, M., Anderson, H., Rio, N., & Millward, P. (2009). Investigating location effects in a multicultural teacher education programme. *Asia Pacific Journal of Education*, 29, 87-99. doi:10.1080/02188790802655015

(b) Journal article with DOI, more than seven authors

Byrne, S., Morgan, S., Fitzpatrick, C., Boylan, C., Crowley, S., Gahan, H., ... Guerin, S. (2008). Deliberate Self-harm in Children and Adolescents: A Qualitative Study Exploring the Needs of Parents and Carers. *Clinical Child Psychology and Psychiatry*, 13, 493-504. doi:10.1177/1359104508096765

(c) Journal article without DOI

Schultz, K., Buck, P., & Niesz, T. (2000). Democratizing conversations: Racialized talk in a post-desegregated middle school. *American Educational Research Journal*, 37, 33-65. Retrieved from <http://www.jstor.org>

Online report

Special Administrative Region of the People's Republic of China, Education Commission. (2005). *Report on review of medium of instruction for secondary schools and secondary school places allocation*. Retrieved from http://www.e-c.edu.hk/tc/reform/resources/MOI&SSPA_report_Eng.pdf

Newspaper article

(a) Newspaper article, no author

Beijing hits US arms export link. (2006, February 15). *The Standard*, p. A01.

(b) Newspaper article, letter to the editor

Berkowitz, A. D. (2000, November 24). How to tackle the problem of student drinking [Letter to the editor]. *The Chronicle of Higher Education*, p. B20.

(c) Online newspaper article

Lee, Y.-K. (2006, February 3). Retail sales defy WTO fears with 6.9pc jump. *The Standard*. Retrieved from <http://www.thestandard.com.hk>

C. Citing Media Resources

Films

Goldwyn, S., Jr., Henderson, D., & Weir P. (Producer), & Weir P. (Director). (2004). Master and commander: the far side of the world [Film]. Miramax.

Television series

(a) Television Broadcast or Series Episode

Kwong, C. K. (Producer), & Siu, D. (Director). (2003). Hong Kong connection [2003]. Hong Kong: RTHK.

(b) Single Episode of a Television Series

Liu, J. (2004). I'm Pakistani (D. Siu, Director). In Kwong, C. K. (Producer), Hong Kong connection [2004]. Hong Kong: RTHK.

Music recordings

Eagles (1976). Hotel California. On The very best of the Eagles [CD]. New York: Elektra Entertainment. (2001)

Spoken-word recordings

ASCD (2003). Top 10 audiotapes from the ASCD 58th annual conference: San Francisco, California, March 8-10, 2003 [Cassette Recording]. Virginia: ASCD.