**HOW TO ...**
**PREPARE A BIBLIOGRAPHY** *(with APA Citation Guide)*

Whenever you use another person’s work you must identify the work by using a *standard citation format*. Use the following *subject headings* to find style manuals in the Library:

- Authorship--style manuals
- Authorship--handbooks, manuals, etc.
- Bibliographical citations
- Citation of electronic information resources

### General Style Manual

- *Conducting research literature reviews: from the Internet to paper* Q180.55.M4 F56 2010
- *Form and style: research papers, reports, theses* LB2369.S5 2003
- *Introduction to educational research* LB1028.C515 2008
- *The Oxford guide to style* PN147.R588 2002
- *Web research: selecting, evaluating, and citing* ZA4201.R33 2006
- *Writing a report: how to prepare, write and present effective reports* HF5719.B682 2004

### Standard Style Manual

- *Concise rules of APA style* BF76.7.C66 2010
- *Chicago manual of style* Z253.C45 2010
- *Doing honest work in college: how to prepare citations, avoid plagiarism, and achieve real academic success* PN171.F56 L56 2008
- *Guide to MLA documentation with an appendix on APA style* PN147.T75 2010
- *MLA style manual and guide to scholarly publishing* PN147.A28 2008
- *Publication manual of the American Psychological Association* BF76.7.P83 2010

### Subject-specific Manual

- 教育研究法 LB1028.W36 2008
- *A practical handbook for writing in the humanities* PN147.M55 2003
- *Good style: writing for science and technology* T11.K54 2005
- *The sociology student writer's manual* HM585.S638 2010

### Electronic Sources

- **APA Style** [http://www.apastyle.org/index.aspx](http://www.apastyle.org/index.aspx)
- **Citing Internet Sources** [http://www2.liu.edu/cwis/cwp/library/workshop/citinter.htm](http://www2.liu.edu/cwis/cwp/library/workshop/citinter.htm)
- **Complete Discipline Listing** [http://owl.english.purdue.edu/owl/resource/585/2](http://owl.english.purdue.edu/owl/resource/585/2)
- **MLA Formatting and Style Guide** [http://owl.english.purdue.edu/owl/resource/747/01](http://owl.english.purdue.edu/owl/resource/747/01)
APA CITATION STYLE

A. Citing Printed Materials

Books

(a) With author

(b) With editor

(c) Book chapter

Journal article

B. Citing Electronic Resource

Journal article

(a) Journal article with DOI

(b) Journal article with DOI, more than seven authors

(c) Journal article without DOI

Online report

Newspaper article

(a) Newspaper article, no author

(b) Newspaper article, letter to the editor

(c) Online newspaper article
C. Citing Media Resources

Films

Television series
(a) Television Broadcast or Series Episode

(b) Single Episode of a Television Series
Liu, J. (2004). I'm Pakistani (D. Siu, Director). In Kwong, C. K. (Producer), Hong Kong connection [2004]. Hong Kong: RTHK.

Music recordings

Spoken-word recordings