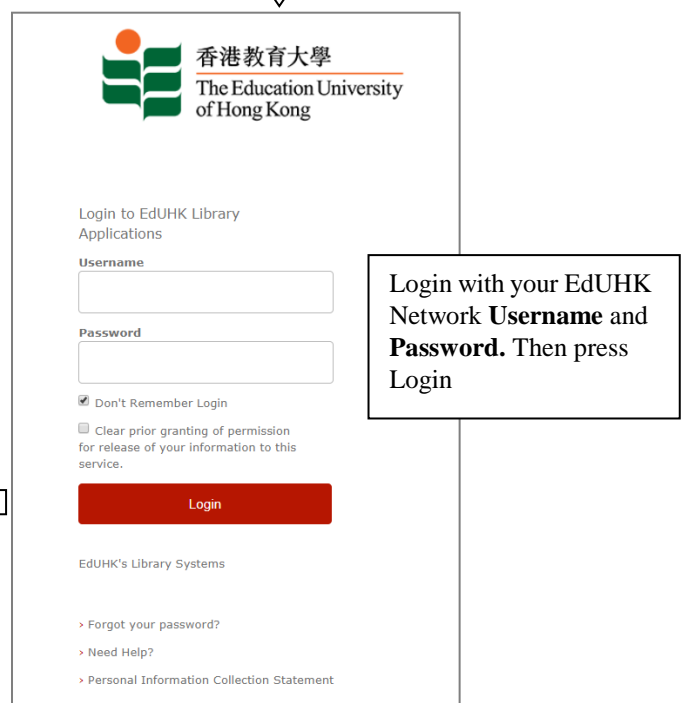
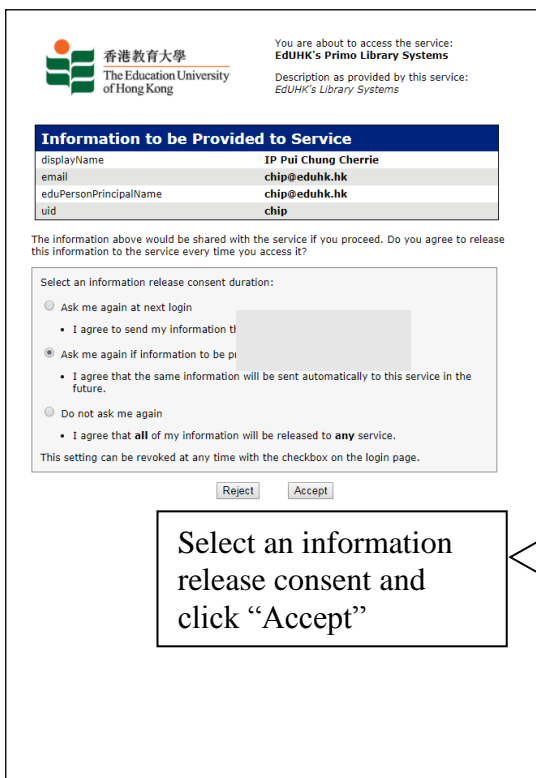
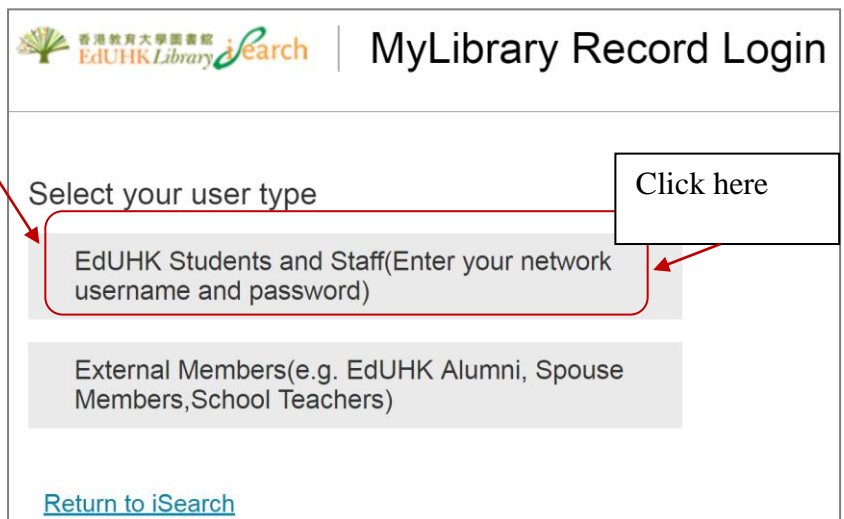


How to Sign in to MyLibrary Record (for EdUHK Students & Staff)

1. Sign in

From the Library Website, click “MyLibrary Record”



2. Circulation record display

You can see your loan record under “MyLibrary Record”.

The screenshot shows the MyLibrary Record interface. At the top, there is a navigation bar with various search and utility options. The 'MYLIBRARY RECORD' button is highlighted with a red box. To its right, the 'Information Counter' section contains a 'SIGN OUT' button circled in orange. Below the navigation bar, the 'MyLibrary Record' page has a sub-navigation bar with 'OVERVIEW', 'LOANS + RENEWAL', 'REQUESTS', 'FINE + FEES', 'BLOCKS + MESSAGES', and 'PERSONAL DETAILS'. The 'OVERVIEW' tab is selected and highlighted with a red box. The main content area shows a 'Loans + Renewal' section with a 'RENEW ALL' button and a list of three loan items. The 'Requests', 'Fine + fees', and 'Blocks + messages' sections each display a 'There are no...' message. A callout box points to the 'MYLIBRARY RECORD' button in the bottom right corner.

- Overview: summary of your loan record.
- Loans + Renewal: details display of your check-out items
- Requests: list items that you have reserved
- Fine + fees: outstanding payment
- Block + message: library privileges suspended message
- Personal Details: display your personal details

3. Sign out

Please remember to click “Sign Out” to quit your record.