Contents

Introduction

Vision and Mission

Opening Hours

Floor Maps

I. Library Collections
   1. Print Collections
      Circulation Collection
      Teaching Resources Collection
      Children's Literature Collection
      Reserve Collection
      Reference Collection
      Serials Collection
      Newspapers
   2. Media Resources Collection

II. Electronic Resources
    Remote Access to Electronic Resources
    E-Databases
    E-Journals
    E-References
    E-Newspapers
    E-Books
    EdVideo (Local TV Programmes)
    Online Language Courses
    Networked Videos and Networked Audios
III. Research Tools
- EdUHK Research Repository
- Hong Kong Education Bibliographic Database
- RefWorks
- EdLINK Citation Linker
- Article Alert
- Research and Academic Journals Evaluation Tools
- Publication Information and Journal Contribution Guidelines
- Dissertations & Theses @ The Education University of Hong Kong

IV. Services
- Library Website and iSearch
- Academic and Learning Support
- Access Services

V. Facilities
- 24-Hour Service Areas
  - 7 x 24 Learning Centre and PC Area
  - The Lounge
  - Lower Podium
- Discussion Zone
- e-Learning Studio
- Media Production Lab
- Mini Theatre
- Language Learning Room
- Research Commons
- Notebooks for Loan and EdUHK Wireless Netbook
- Printing, Photocopying and Scanning Facilities
- Self-service Stations

Contact Us
Introduction

The EdUHK Library comprises the Mong Man Wai Library (MMW Library) on Tai Po Campus and the Tseung Kwan O Study Centre Learning Commons (TKOSC Learning Commons) at Tseung Kwan O. The aim of the Library is to support the teaching, learning and research programmes of the University through the provision of high quality services and facilities, and a range of print and digital resources in education and complementary disciplines.

Vision and Mission

Vision
The Library will become the key venue and platform for learning, teaching, research and knowledge exchange of a leading university in the Asia Pacific region and beyond with a focus on educational research, development and innovation. The Library will achieve excellence in information resources, services and infrastructure. Through its innovation and utilization of all available resources, the Library will contribute to research, scholarship and professional development in Education and complementary disciplines.

Mission
The Library supports the University’s mission to lead educational innovation, and to promote and support the strategic development of teaching, teacher education and disciplines complementary to education by:

- Providing a conducive environment for learning, teaching, research and knowledge exchange;
- Organizing and providing quality information resources and services to support all academic programmes of the University, accessible by all staff and students, and extendable to alumni, the education sector and the community;
- Facilitating the creation and transfer of new knowledge by members of the University;
- Collaborating with academic and research libraries in Hong Kong, the Greater China region and overseas.
### Term Time Opening Hours

<table>
<thead>
<tr>
<th>Library Type</th>
<th>Monday to Friday</th>
<th>Saturday</th>
<th>Sunday</th>
<th>Public Holidays</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mong Man Wai Library</td>
<td>08:30 – 22:00</td>
<td>08:30 – 19:00</td>
<td>10:00 – 18:00</td>
<td>Closed</td>
</tr>
<tr>
<td>TKOSC Learning Commons</td>
<td>08:30 – 22:00</td>
<td>10:30 – 13:00</td>
<td>Closed</td>
<td>Closed</td>
</tr>
</tbody>
</table>

### Examination Period Opening Hours

<table>
<thead>
<tr>
<th>Library Type</th>
<th>Monday to Friday</th>
<th>Saturday</th>
<th>Sunday</th>
<th>Public Holidays</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mong Man Wai Library</td>
<td>08:00 – 00:00</td>
<td>08:30 – 22:00</td>
<td>10:00 – 22:00</td>
<td>Closed</td>
</tr>
<tr>
<td>TKOSC Learning Commons</td>
<td>08:30 – 22:00</td>
<td>10:30 – 13:00</td>
<td>Closed</td>
<td>Closed</td>
</tr>
</tbody>
</table>

### Semester Break Opening Hours

<table>
<thead>
<tr>
<th>Library Type</th>
<th>Monday to Friday</th>
<th>Saturday</th>
<th>Sunday</th>
<th>Public Holidays</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mong Man Wai Library</td>
<td>08:30 – 19:00</td>
<td>09:00 – 17:00</td>
<td>Closed</td>
<td>Closed</td>
</tr>
<tr>
<td>TKOSC Learning Commons</td>
<td>08:30 – 19:00</td>
<td>09:00 – 17:00</td>
<td>Closed</td>
<td>Closed</td>
</tr>
</tbody>
</table>
## Public Holidays Opening Hours

<table>
<thead>
<tr>
<th>Date</th>
<th>Mong Man Wai Library LP/F and G/F</th>
<th>Mong Man Wai Library 1/F to 4/F and All Counters</th>
<th>TKOSC Learning Commons</th>
</tr>
</thead>
<tbody>
<tr>
<td>14 September 2019 (Saturday): The day following the Chinese Mid-Autumn Festival</td>
<td>Open 24 hours</td>
<td>Closed</td>
<td>Closed</td>
</tr>
<tr>
<td>1 October 2019 (Tuesday): National day</td>
<td>Open 24 hours</td>
<td>Closed</td>
<td>Closed</td>
</tr>
<tr>
<td>7 October 2019 (Monday): Chung Yeung Festival</td>
<td>Open 24 hours</td>
<td>Closed</td>
<td>Closed</td>
</tr>
<tr>
<td>25 December 2019 (Wednesday): Christmas Day</td>
<td>Open 24 hours</td>
<td>Closed</td>
<td>Closed</td>
</tr>
<tr>
<td>26 December 2019 (Thursday): The first weekday after Christmas Day</td>
<td>Open 24 hours</td>
<td>Closed</td>
<td>Closed</td>
</tr>
<tr>
<td>1 January 2020 (Wednesday): The first day of January</td>
<td>Open 24 hours</td>
<td>Closed</td>
<td>Closed</td>
</tr>
<tr>
<td>25 January 2020 (Saturday): Lunar New Year’s Day</td>
<td>Open 24 hours</td>
<td>Closed</td>
<td>Closed</td>
</tr>
<tr>
<td>27 January 2020 (Monday): The third day of Lunar New Year</td>
<td>Open 24 hours</td>
<td>Closed</td>
<td>Closed</td>
</tr>
<tr>
<td>28 January 2020 (Tuesday): The fourth day of Lunar New Year</td>
<td>Open 24 hours</td>
<td>Closed</td>
<td>Closed</td>
</tr>
<tr>
<td>4 April 2020 (Saturday): Ching Ming Festival</td>
<td>Open 24 hours</td>
<td>Open</td>
<td>Closed</td>
</tr>
<tr>
<td>10 April 2020 (Friday): Good Friday</td>
<td>Open 24 hours</td>
<td>Open</td>
<td>Closed</td>
</tr>
<tr>
<td>11 April 2020 (Saturday): The day following Good Friday</td>
<td>Open 24 hours</td>
<td>Open</td>
<td>Closed</td>
</tr>
<tr>
<td>13 April 2020 (Monday): Easter Monday</td>
<td>Open 24 hours</td>
<td>Open</td>
<td>Closed</td>
</tr>
<tr>
<td>30 April 2020 (Thursday): Birthday of the Buddha</td>
<td>Open 24 hours</td>
<td>Open</td>
<td>Closed</td>
</tr>
<tr>
<td>1 May 2020 (Friday): Labour Day</td>
<td>Open 24 hours</td>
<td>Open</td>
<td>Closed</td>
</tr>
<tr>
<td>25 June 2020 (Thursday): Tuen Ng Festival</td>
<td>Open 24 hours</td>
<td>Closed</td>
<td>Closed</td>
</tr>
<tr>
<td>1 July 2020 (Wednesday): HKSAR Establishment Day</td>
<td>Open 24 hours</td>
<td>Closed</td>
<td>Closed</td>
</tr>
</tbody>
</table>
Please refer to the Library Website (https://www.lib.edu.hk/opening-hours/) for the latest update on opening hours
I. Library Collections
1. Print Collections

Circulation Collection (2/F to 4/F, MMW Library; TKOSC Learning Commons)
The Library's Circulation Collection includes titles in Chinese, English and other foreign languages. In addition to general books, the Circulation Collection also includes other monographic publications such as conference proceedings, papers, dissertations, etc. Major Book Series with 10 volumes or more are housed on 2/F of Mong Man Wai Library.

Teaching Resources Collection (1/F, MMW Library)
Teaching Resources Collection (TRC) collects teaching resources that support classroom teaching in all subject areas at pre-primary to senior secondary level. It also houses Hong Kong school textbooks and school textbooks from China, Taiwan and Singapore, and Extreme Oversize Books.

Children's Literature Collection (1/F, MMW Library)
Children's Literature Collection (CLC) is a unique collection of reading materials targeted for children at pre-primary to junior secondary level which support teaching, learning and research by staff and students of the University. CLC has two sub-collections, namely, Hong Kong Children’s Literature Collection (HKCLC) and Taiwanese Children’s Literature Special Collection (TCSC).
Reserve Collection 指定參考資料 (7 x 24 Learning Centre, G/F; MMW Library; TKOSC Learning Commons)
Reserve Collection contains reading materials or media materials reserved by academic/teaching staff of specific programmes and modules. Most reserve items are for 7-day loan. The remaining items are for in-house use only.

Reference Collection 參考資料 (2/F, MMW Library)
Reference Collection consists of materials supporting both quick fact-finding and in-depth research, such as dictionaries, encyclopedias, directories, almanacs, atlases, bibliographies, indexes, abstracts, etc. All reference materials are not for loan.

Serials Collection 期刊 (2/F & 4/F, MMW Library; TKOSC Learning Commons)
The Library subscribes to more than 500 print journals. Current unbound journals are placed on the display shelves on 4/F. Serials back issues are located on 2/F, MMW Library. All serials, whether bound or unbound, are to be used inside the Library only.

Newspapers 報紙 (LP/F, G/F & 2/F, MMW Library)
Over twenty local and overseas newspapers are housed in the Lounge on G/F of MMW Library. Selected leisure magazines and a small collection of local newspapers are also located on LP/F of MMW Library. Back issues of recent two months are available on 2/F of the Library. All newspapers are available for reading inside the Library only.
2. Media Resources Collection (3/F, MMW Library; TKOSC Learning Commons)

The Library’s Media Resources Collection includes Blu-ray Discs, DVDs, CDs, computer software, cartographic materials, microforms, teaching packages and kits which support learning and classroom activities. It features an extensive coverage of films, documentaries and TV series, a range of classical and popular music titles, posters, kits, games and soft toys for classroom use.
II. Electronic Resources
II. Electronic Resources

Remote Access to Electronic Resources
EdUHK students and staff can remotely access library electronic resources via Library Website (http://www.lib.eduhk.hk) by using their EdUHK Network usernames and passwords for authentication.

E-Databases
http://www.lib.eduhk.hk/database-a-z/
The Library subscribes to more than 290 reference, citation, full-text and full-image electronic databases, which are very useful for searching journal articles, newspaper articles, research papers, etc. They are available at the Library Website and major e-databases can be accessed remotely by students and staff on 7x24 basis.

E-Journals
The Library provides to its users over 85,000 e-journals with full text and search interface, covering subject areas from arts and humanities to science and technology. Prominent e-journal platforms include Academic Search Ultimate, Cambridge Core, JSTOR, Oxford Journals, SAGE Journals Online, ScienceDirect, SpringerLink, Taylor & Francis Online, Wiley Online Library and CNKI (中國知網).

E-References
http://www.lib.eduhk.hk/e-references/
Online reference tools such as Blackwell Reference Online, Encyclopedia Britannica Online, Credo Reference, Oxford English Dictionary and Oxford Reference are available at the Library Website.

E-Newspapers
http://www.lib.eduhk.hk/e-newspapers/
The Library subscribes to a number of online newspaper services, such as Factiva, South China Morning Post (ePaper edition) and WiseNews, providing online access to a range of newspapers from Hong Kong, China, Taiwan and overseas.
E-Books
http://www.lib.eduhk.hk/e-books/
The Library subscribes to 1.7 million e-books provided by Books 24x7, Ebscohost, Gale Virtual Reference Library, ProQuest Ebook Central, Scribd, SpringerLink, China Digital Library (中華數字書苑) and Chinamaxx (中文集獻).

EdVideo (Local TV Programmes)
http://www.lib.eduhk.hk/cgi-bin/WAMConnMgr?sid=edvideo
EdVideo is a video-on-demand service which features education related and current affairs programmes from ETV, RTHK, TVB and former ATV. All EdUHK staff and students can access EdVideo remotely off campus via the Internet by using their EdUHK Network usernames and passwords for authentication.

Online Language Courses
NetLanguages
http://www.lib.eduhk.hk/cgi-bin/WAMConnMgr?sid=netlanguage
This online learning platform provides courses on general English as well as modules on IELTS preparation.

Road to IELTS
http://www.lib.eduhk.hk/cgi-bin/WAMConnMgr?sid=iedlt
It is an online preparation and practice resource for IELTS.

Networked Videos and Networked Audios
The Library subscribes to a variety of e-databases of online videos and audios such as Dance in Video, Education in Video, Music Online, Naxos Music Library and SAGE Video-Education Collection which offer a wide range of content for supporting courses in teaching and learning, drama, performing arts and music education.
III. Research Tools
III. Research Tools

EdUHK Research Repository
https://repository.eduhk.hk/
EdUHK Research Repository is an online database of research outputs of all academic staff of the University, and includes journal articles, book chapters, conference presentations and other publications. The Repository is an important knowledge transfer resource of the University.

Hong Kong Education Bibliographic Database
http://bibliography.eduhk.hk/
Hong Kong Education Bibliographic Database is developed by the Library as an annotated online database of research publications relating to education and educational research in Hong Kong. The database is based on three previous bibliographies and provides easy access to the bibliographic records of research publications on education in Hong Kong since 1946.

RefWorks
http://www.lib.eduhk.hk/refworks/
RefWorks is a web-based bibliographic management tool that helps library users to create their own personal database of references. Users can import references found in Library System and certain online databases to RefWorks and generate in-text citations and bibliographies in different citation styles.

EdLINK Citation Linker
https://julac.hosted.exlibrisgroup.com/primo-explore/citationlinker?vid=EDUHK
Use the Citation Linker to locate whether full text of a particular article is available online via one of the electronic resources subscribed by the Library.

Article Alert
http://www.lib.eduhk.hk/article-alert/
By subscribing to this alert service, notifications of newly published journal articles on specific topics generated by the Library’s subscribed e-databases will be automatically sent to users on a regular basis.
**Research and Academic Journals Evaluation Tools**

http://www.lib.eduhk.hk/research-evaluation/

This webpage is developed as a tool to identify influential journal titles in different disciplines. It provides information to identify and compare the status, citation frequency and impact of a range of leading English and Chinese journals useful for research evaluation. Popular websites such as Incites Journal Citation Reports, Scopus and Web of Science are included.

**Publication Information and Journal Contribution Guidelines**

http://www.lib.eduhk.hk/research-journalinfo/

This webpage provides publication information and journal contribution guidelines for research publication purposes. It also links to websites of journals from the Incites Journal Citation Reports (Social Sciences Edition).

**Dissertations & Theses @ The Education University of Hong Kong**

http://www.lib.eduhk.hk/cgi-bin/WAMConnMgr?sid=HKIEd_thesis

“Dissertations & Theses @ The Education University of Hong Kong” provides full-text, citations and abstracts of doctoral theses submitted by EdUHK postgraduate students in electronic format. The database can be found under “Database A-Z List” on the Library Website (http://www.lib.eduhk.hk), and can be accessed by all students and staff of the University.
IV. Services
Library services are provided at both Tai Po Campus and Tseung Kwan O Study Centre of the University.

Library Website and iSearch

Library Website
http://www.lib.eduhk.hk
Check this for the whole range of services and resources offered by the Library, such as iSearch, electronic resources, services and facilities, as well as online tutorials and videos on information skills.

iSearch
http://www.lib.eduhk.hk/isearch/
iSearch is a one-stop search and discovery tool which enables users to search EdUHK Library physical and electronic collections including MMW Library and TKOSC Learning Commons collections, EdUHK Course Reserve, journal and newspaper articles subscribed by EdUHK Library, open access articles, and collections of all 8 UGC university libraries. All relevant information on a particular topic can be found with one simple search.

MyLibrary
https://julac.hosted.exlibrisgroup.com/primo-explore/account?vid=EDUHK
Check and manage your loans, renewals and requests easily and instantly.
Academic and Learning Support
(Information Counter, G/F, Mong Man Wai Library)

Our professional librarians are happy to provide assistance and instruction on using library resources. Users may approach the Information Counter in person, via telephone (2948 6653), email (libinfo@eduhk.hk) or WhatsApp (9514 9655).

Information Literacy Programmes

Library workshops on various topics are offered throughout the academic year. All staff and students are welcome to attend these workshops or to request seminars for a particular subject area at any time during the year. Students will get scores for the Experiential Learning and Achievements Transcript (ELAT) (https://www.eduhk.hk/sao/?p=217) by attending library workshops. Students will also be awarded an Information Literacy Certificate if they have participated three or more workshops within an academic year. These workshops can be registered online at http://www.lib.eduhk.hk/library-skills-workshop/. For further information on library workshops, please call 2948 6653 or send an email to libclass@eduhk.hk.

Library Guide

Library Guide offers various information skills, such as using iSearch and other services. Library Guide is available at http://www.lib.eduhk.hk/libguide/.

Research Services

Research Services are available to all EdUHK Academic Staff which provide access and direction to sources of information relevant to the researcher’s specific project. For further information on Research Services, please visit the Library Website at http://www.lib.eduhk.hk/research-services/, send an email to libsearch@eduhk.hk or contact your Departmental Librarian (https://www.lib.eduhk.hk/departmental-librarians/).
## Access Services
(Circulation Counter, G/F, MMW Library; TKOSC Learning Commons)

### Loan Services
Circulating items including general books, Reserve books, Teaching Resources Collection books and media materials can be borrowed and returned at the Circulation Counter on G/F of MMW Library and the counter of TKOSC Learning Commons. MMW Library loan items can also be returned at the TKOSC Learning Commons counter, and vice versa.

### Loan Quotas and Loan Periods:

<table>
<thead>
<tr>
<th>Member Category</th>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Council Members</td>
<td>- Staff Other Than Academic Staff &amp; Administrative Staff of Equivalent Status</td>
<td>- Spouses of Regular Staff</td>
<td>- JULAC Borrower Card Holders</td>
<td>- Council Members</td>
</tr>
<tr>
<td>- Academic Staff &amp; Administrative Staff of Equivalent Status</td>
<td>- Child Dependents of Regular Staff</td>
<td>- All Other External Members with Borrowing Privileges</td>
<td>- Academic Staff &amp; Administrative Staff of Equivalent Status</td>
<td>- Academic Staff &amp; Administrative Staff of Equivalent Status</td>
</tr>
<tr>
<td>- Departmental Library Card Holders</td>
<td>- Alumni</td>
<td>- Staff Other Than Academic Staff &amp; Administrative Staff of Equivalent Status</td>
<td>- Honorary Members</td>
<td>- Staff Other Than Academic Staff &amp; Administrative Staff of Equivalent Status</td>
</tr>
<tr>
<td>- Students (Postgraduate Degrees)</td>
<td>- Students of EdUHK Self-funded Non-credit Bearing Programmes</td>
<td>- Staff Other Than Academic Staff &amp; Administrative Staff of Equivalent Status</td>
<td>- Staff Other Than Academic Staff &amp; Administrative Staff of Equivalent Status</td>
<td>- Staff Other Than Academic Staff &amp; Administrative Staff of Equivalent Status</td>
</tr>
<tr>
<td>- Honoraty Members</td>
<td>- Retired or Departed Long-serving Staff Other Than Academic Staff &amp; Administrative Staff of Equivalent Status</td>
<td>- Staff Other Than Academic Staff &amp; Administrative Staff of Equivalent Status</td>
<td>- Staff Other Than Academic Staff &amp; Administrative Staff of Equivalent Status</td>
<td>- Staff Other Than Academic Staff &amp; Administrative Staff of Equivalent Status</td>
</tr>
</tbody>
</table>

| Loan Quota | 80 items | 50 items | 15 items | 10 items |
| Hold Request Quota | 20 items | 20 items | 5 items | N/A |
| Loan Period | 90 days | 30 days | 30 days | 30 days |

**Type 1**
- Circulation books
- Teaching Resources
- Children Books
- Taiwanese Children’s Literature Special Collection

**Type 2**
- Media
- School textbooks
- Reserve Books
- Reserve Media
- Bound Serials
- Serials Current Issues
- Closed Reserve Books

| Type 1 | 90 days | 30 days | 30 days | 30 days |
| Type 2 | 14 days | 14 days | 14 days | 14 days |
| Type 3 | 14 days | 14 days | 14 days | N/A |
| Type 4 | 7 days | 7 days | N/A | N/A |
| Type 5 | 3 days | N/A | N/A | N/A |
| Type 6 | 1 day | N/A | N/A | N/A |
| Type 7 | 3 hours (4) | 3 hours (4) | N/A | N/A |

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(1) 2, 3

(4)
Notes:
1. The initial loan periods of 14-day, 30-day and 90-day loan items will be reduced to 7 days, 15 days and 30 days respectively if the items have been held by other users when the items are being checked out.
2. Borrowers must return their loan items before the expiry of their library membership.
3. Please refer to the [Library Website for details of materials](#) included under each type of loan items.
4. Three-hour loan items are for in-library use only. Some 3-hour loan items are restricted to specific types of library users. Please contact library counters for details.

Renewals
- All loans with a loan period of 14 days or more may be renewed up to the maximum loan period specified below unless a hold or a recall has been placed.

<table>
<thead>
<tr>
<th>Initial Loan Period</th>
<th>Maximum Loan Period after Renewals</th>
</tr>
</thead>
<tbody>
<tr>
<td>14 days</td>
<td>56 days</td>
</tr>
<tr>
<td>30 days</td>
<td>120 days</td>
</tr>
<tr>
<td>90 days</td>
<td>360 days</td>
</tr>
</tbody>
</table>

- Borrowers can renew their loans in person or online via the Library System anytime before the due date.
- The new due date is calculated from the date of renewal.
- Overdue items are not renewable.
- Telephone and e-mail renewals will not be accepted.

Overdue Fines:

<table>
<thead>
<tr>
<th>Loan Period</th>
<th>Period Overdue</th>
<th>Fine Rate</th>
<th>Maximum Fine</th>
</tr>
</thead>
<tbody>
<tr>
<td>30-day and 90-day loans</td>
<td>1 day or more</td>
<td>$1 per day</td>
<td>$30 in 30 days</td>
</tr>
<tr>
<td>14-day, 7-day, 3-day and 1-day loans</td>
<td>1 day or more</td>
<td>$2 per day</td>
<td>$40 in 20 days</td>
</tr>
<tr>
<td>3-hour loans</td>
<td>1 hour or more</td>
<td>$2 per hour</td>
<td>$60 in 30 hours</td>
</tr>
</tbody>
</table>
Requesting a Loaned Item - Recalls and Holds

- All loaned items with a loan period of 14 days or more are subject to hold requests (original loan period will not be shortened) placed on them by another user.
- All loaned items with a loan period of 30 days or more are also subject to recall (original loan period will be shortened) if requested by another user.
- Items with holds pending cannot be renewed, and borrowers are required to return these items by the due dates.
- Recalled items must be returned on or before the revised due date.
- Late return of recalled or held items will be treated as overdue and liable to a fine. All borrowing privileges of the borrowers, including loans, renewals and recalls, will also be suspended until the recalled items are returned.
- The requester will be charged a postage fee for the pick-up notice. No charge will be imposed for e-mail notices.

Inter-campus Delivery

After locating a required item on iSearch, students and staff can request loanable materials housed in MMW Library to be sent to TKOSC Learning Commons for borrowing, or vice versa, by clicking the “Request” button from the item’s catalogue record.

24-Hour Book Return

24-hour bookdrops are available at MMW Library on Tai Po Campus. However, only EdUHK circulating books which are not overdue should be returned via the bookdrops.
New Materials List
Users may go to the Library Website (http://www.lib.edu.hk/new-material-list/) to browse newly arrived library materials.

Hong Kong Academic Library Link (HKALL)
HKALL allows EdUHK students and staff to search, request and borrow books which are not available in the EdUHK Library directly from the other seven UGC-funded institution libraries. Items can be requested online through iSearch (http://www.lib.edu.hk/isearch/) whenever a search is done for a particular book. Users can pick up and return these items either at MMW Library or TKOSC Learning Commons.

Requesting Journal Articles and Books from Other Libraries (Interlibrary Loan)
EdUHK staff and students who need to obtain materials not available at the EdUHK Library for their research activities can make use of the Interlibrary Loan and Document Delivery Services to request a book, or a copy of journal article or book chapter. Requests can be made online through the Library Website (via ILLiad, the Library’s online ILL/DDS system, at http://www.lib.edu.hk/ill/). Final year undergraduate degree students and above can also request the item from other libraries with which EdUHK Library has service agreements. Postgraduate degree students, academic staff and administrative staff of equivalent status may also submit their requests to a commercial information provider when all other sources have been exhausted. In addition, students and staff can specify to pick up materials at TKOSC Learning Commons. For further details on ILL/DDS services, please contact the Circulation Counter of MMW Library at 2948 6658, or TKOSC Learning Commons at 2190 8521. Students and staff are also welcome to send their requests by email to libill@edu.hk.

JULAC Library Cards
All full-time Academic Staff and Administrative Staff of Equivalent Status, students of Doctoral, Master programmes and UGC-funded PGDE programmes of the University are eligible to apply for JULAC (Joint University Librarians Advisory Committee) Cards, which will enable them to visit and borrow items from each of the other seven UGC-funded institution libraries. Items borrowed from other UGC-funded institution libraries with JULAC Cards which are not overdue can be returned to the Circulation Counters at MMW Library or TKOSC Learning Commons at least three working days before the due date.
UGC-funded undergraduate degree students of all years are eligible to apply for JULAC Library Reader Cards which will be valid for one academic year from 1 August to 31 July of the next year. A $50 registration fee will be charged on an annual basis by each host library which the card holder would like to visit.

Application can be made online at http://www.lib.eduhk.hk/julaccard.

Library SMS Alert
After completing the simple registration steps (https://sms.lib.eduhk.hk/), EdUHK staff and students will be able to receive simplified versions of important library notices, such as availability of requested items, courtesy notices and overdue reminders, via SMS on their mobile phones free of charge. While the SMS messages will serve as quick reminders, the full content of all existing library notices will continue to be sent to students and staff by e-mail.

Tseung Kwan O Study Centre Learning Commons
The Tseung Kwan O Study Centre Learning Commons is located on the ground floor of the EdUHK Tseung Kwan O Study Centre. It serves primarily as a resource centre for students enrolled in programmes at TKOSC. In addition, students and staff of TKOSC can enjoy access to the resources, facilities and services of MMW Library on Tai Po Campus. All circulating items of TKOSC Learning Commons, such as print materials, media resources and notebook computers could be borrowed and returned at the Counter of TKOSC Learning Commons.
V. Facilities
V. Facilities

To cater for the diversified study and learning needs of library users, MMW Library is equipped with a wide range of facilities specially designed for collaborative learning on lower floors and private research on upper floors. These include 7 x 24 facilities on G/F for collaborative study, social networking and refreshment, discussion areas on 1/F, and Quiet Zones set up for private study and research on 2/F to 4/F.

24-Hour Service Areas (G/F and LP/F, MMW Library)

The 24-hour service areas of MMW Library cover the whole G/F and LP/F of the building. These areas include 7 x 24 Learning Centre, PC Area and the Lounge on G/F, as well as Lower Podium with 24-hour access to the University’s Learning Commons.

7 x 24 Learning Centre and PC Area (G/F, MMW Library)

Over 60 PC stations, reading and study facilities, as well as EdUHK course textbooks and recommended readings are available around the clock at 7 x 24 Learning Centre and PC Area. 7 x 24 Learning Centre is also designated as a 24-hour Quiet Zone.
The Lounge (G/F, MMW Library)
This is the only area designated by the Librarian for food and drinks consumption. The Lounge opens 24 hours a day and is a perfect place for chatting and relaxation. Users can watch TV or read daily newspapers. Casual sofas and study tables are set up in the area. Two vending machines providing drinks and snacks are installed.

Lower Podium (LP/F, MMW Library)
Lower Podium is another Library entrance and exit, and provides 24-hour connection between the University’s Learning Commons and all floors of MMW Library.

Discussion Zone (1/F, MMW Library)
Discussion Zone is located on 1/F of MMW Library with 5 Group Discussion Rooms and 24 Group Discussion Tables. Group Discussion Rooms are available for advance booking by EdUHK students and academic staff via Library Booking System. Group Discussion Tables are equipped with networked PCs and large screen displays, and are available for advance booking by EdUHK students only via Library Booking System.

e-Learning Studio (1/F, MMW Library)
Located on 1/F of MMW Library, e-Learning Studio is equipped with 40 PCs providing students with hands-on practice in computer-related classes. Staff members may reserve the e-Learning Studio for teaching activities via iBooking. e-Learning Studio is open for walk-in access by library users when no teaching activity is scheduled.
Media Production Lab (3/F, MMW Library)

Media Production Lab is equipped with 16 stations with 24 seats for producing 4K videos, creating graphic materials and using media resources. Installed on these stations are 4 high-speed PCs, 4 Mac Pros, 1 Yamaha PSR-E353 digital keyboard with Finale 25, as well as equipment for using Blu-ray Discs, DVDs, LDs and slides.

Mini Theatre (3/F, MMW Library)

Mini Theatre is a centrally time-tabled 40-seat teaching venue with HD projection system. HD video production system for producing teaching videos is also available in Mini Theatre.

Language Learning Room (3/F, MMW Library)

Language Learning Room is set up to support and facilitate independent language learning. Quality language learning packages are provided.
Research Commons (4/F, MMW Library)

Research Commons on 4/F of MMW Library provides 62 Study Carrels custom-designed for private research and study. All Study Carrels are available for booking by EdUHK students and academic staff. Please visit the Booking System for MMW Library Facilities at https://app.lib.eduhk.hk/booking/ for further details.

Notebooks for Loan and EdUHK Wireless Network

The whole MMW Library and TKOSC Learning Commons are covered by EdUHK wireless network. Notebook computers are available for loan at the Circulation Counter on G/F of MMW Library, and at the counter of TKOSC Learning Commons. Users may also bring their own notebook computers to use anywhere inside the Library to access Internet resources via EdUHK Wireless Network.

Printing, Photocopying and Scanning Facilities

Black-and-white and colour photocopiers and network printers operated by Octopus cards are provided in different areas of MMW Library and TKOSC Learning Commons. Network scanning is available at no charge. Print-N-Go (OCIO’s Print Quota System) stations are also provided by OCIO inside the Library.

Self-service Stations (G/F, MMW Library; TKOSC Learning Commons)

RFID Self-service Stations are installed on G/F of MMW Library and in the TKOSC Learning Commons. EdUHK staff, students and Library external members holding “EdU Card” can borrow and return EdUHK Library books quickly and easily by themselves.
Contact Us

Mong Man Wai Library (MMW)
Block C, Tai Po Campus
The Education University of Hong Kong
10 Lo Ping Road, Tai Po, N.T.

Tseung Kwan O Study Centre Learning Commons (TKO)
G/F, Tseung Kwan O Study Centre
The Education University of Hong Kong
1 King Yin Lane, Tseung Kwan O, N.T.

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<thead>
<tr>
<th>Service</th>
<th>Telephone</th>
<th>Email</th>
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<tbody>
<tr>
<td>General Enquiries, Reference Services,</td>
<td>2948 6653</td>
<td><a href="mailto:libinfo@eduhk.hk">libinfo@eduhk.hk</a></td>
</tr>
<tr>
<td>Research Support, Library Classes:</td>
<td>9514 9655 (WhatsApp)</td>
<td></td>
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<tr>
<td>Borrowing and Return, Room Booking, Lost</td>
<td>2948 6658</td>
<td><a href="mailto:libcir@eduhk.hk">libcir@eduhk.hk</a></td>
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<td>and Found, Library Membership:</td>
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<tr>
<td>Tseung Kwan O Study Centre Learning Commons:</td>
<td>2190 8521</td>
<td><a href="mailto:libcir@eduhk.hk">libcir@eduhk.hk</a></td>
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