

## New Loan Quotas for Students and Staff 同學及教職員新外借限額

The Library and the Library Management Committee have reviewed the loan quotas for students and staff in response to suggestions and requests raised in regular library users consultative meetings, and decided to increase the overall loan quotas of EdUHK students and staff with effect from 1 July 2016. Details of changes in loan quotas can be found in the following table under Library Regulation 4.2 ([www.lib.ied.edu.hk/info/about/regulation.html#anchor4](http://www.lib.ied.edu.hk/info/about/regulation.html#anchor4)):

	Library Member Category			
	A	B	C	D
	<ul style="list-style-type: none"> <li>Council Members</li> <li>Academic Staff &amp; Administrative Staff of Equivalent Status</li> <li>Departmental Library Card Holders</li> <li>Students (Postgraduate Degrees)</li> <li>Honorary Members</li> </ul>	<ul style="list-style-type: none"> <li>Staff Other Than Academic Staff &amp; Administrative Staff of Equivalent Status</li> <li>Students</li> <li>Retired Staff</li> </ul>	<ul style="list-style-type: none"> <li>Spouses of Regular Staff</li> <li>Child Dependants of Regular Staff</li> <li>Alumni</li> <li>Students of EdUHK Self-funded Non-credit Bearing Programmes</li> </ul>	<ul style="list-style-type: none"> <li>JULAC Borrower Card Holders</li> <li>All Other External Members with Borrowing Privileges</li> </ul>
<b>Loan Quota</b>	<b>80 items</b> (Used to be 60 items)	<b>50 items</b> (Used to be 40 items)	15 items (No change)	10 items (No change)

Loan periods and hold/request quotas for different types of library materials will remain unchanged. For further information, please contact our Circulation Counter at 2948 6658.

圖書館與圖書館管理委員會跟進了讀者在諮詢例會所提建議，檢討同學及教職員的外借限額，並且決定由 2016 年 7 月 1 日起，增加教大同學及教職員的外借限額。有關詳情，請參閱以下《圖書館規例》第 4.2 條之附表([www.lib.ied.edu.hk/info/about/regulation\\_c.html#anchor4](http://www.lib.ied.edu.hk/info/about/regulation_c.html#anchor4))：

	圖書館會員類別			
	A	B	C	D
	<ul style="list-style-type: none"> <li>本校校董會成員</li> <li>教學人員及相等職級行政人員</li> <li>學系圖書館證持有人</li> <li>學生(深造學位)</li> <li>榮譽會員</li> </ul>	<ul style="list-style-type: none"> <li>教學人員及相等職級行政人員以外的職員</li> <li>學生</li> <li>退休職員</li> </ul>	<ul style="list-style-type: none"> <li>本校一般職員的配偶</li> <li>本校一般職員的子女</li> <li>本校校友</li> <li>本校自負盈虧之非學分課程的學生</li> </ul>	<ul style="list-style-type: none"> <li>JULAC 借書證持有人</li> <li>所有其他擁有借閱權利的校外會員</li> </ul>
<b>外借限額</b>	<b>80件</b> (原本為60件)	<b>50件</b> (原本為40件)	15件 (不變)	10件 (不變)

各類圖書館物品的外借期限及預約(hold/request)額將維持不變。如欲查詢新外借限額的詳細資料，請致電 2948 6658 聯絡圖書館流通服務台。

Sidney Cheng, Librarian

圖書館館長 鄭保瑛

29 June 2016