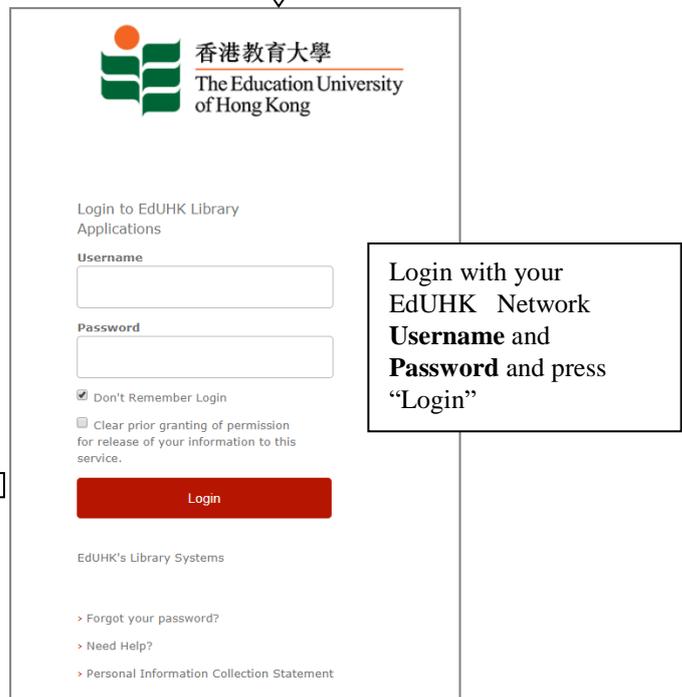
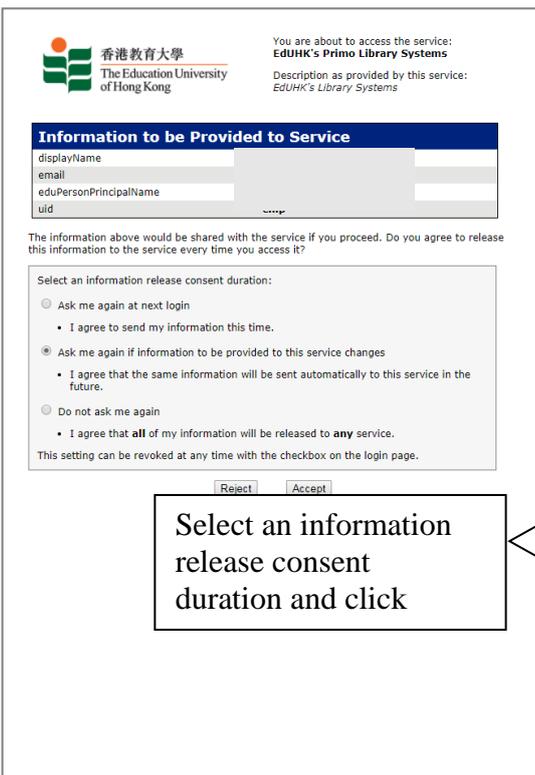
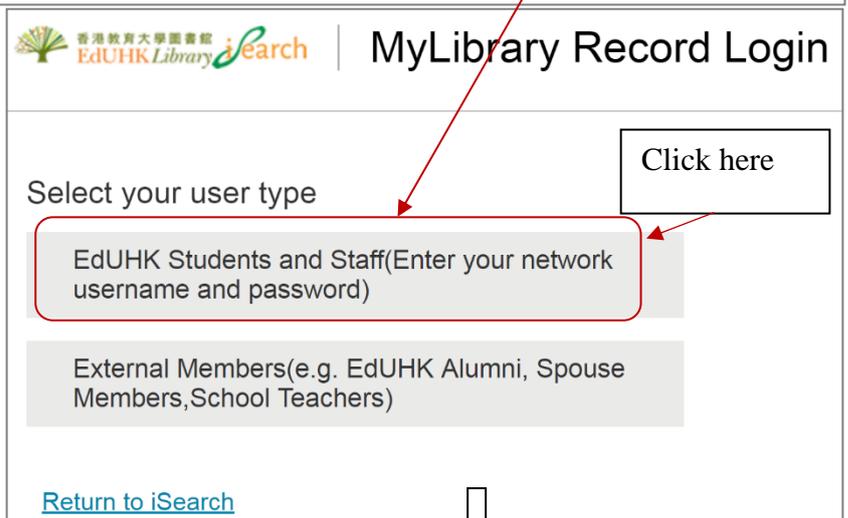
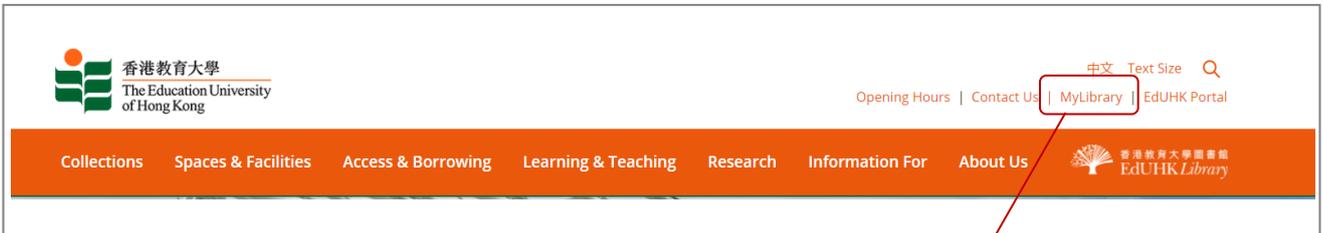


How to Sign in to MyLibrary Record (for EdUHK Students & Staff)

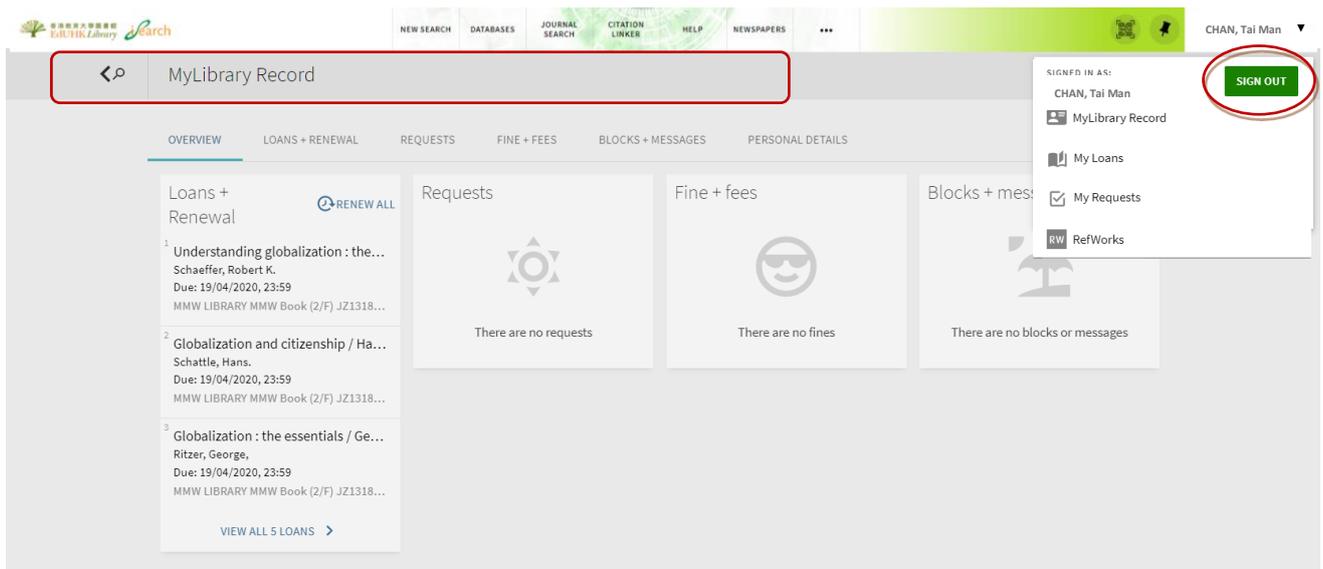
1. Sign in

From the Library Homepage, click “MyLibrary” to sign in.



2. Circulation record display

You can view your loan record under “MyLibrary Record”.



The screenshot shows the 'MyLibrary Record' page. At the top, there is a navigation bar with links for 'NEW SEARCH', 'DATABASES', 'JOURNAL SEARCH', 'CITATION LINKER', 'HELP', and 'NEWSPAPERS'. The user's name 'CHAN, Tai Man' is displayed in the top right corner. Below the navigation bar, the 'MyLibrary Record' title is highlighted with a red box. A dropdown menu is open, showing options: 'SIGN OUT' (highlighted with a red circle), 'MyLibrary Record', 'My Loans', 'My Requests', and 'RefWorks'. The main content area has several tabs: 'OVERVIEW', 'LOANS + RENEWAL', 'REQUESTS', 'FINE + FEES', 'BLOCKS + MESSAGES', and 'PERSONAL DETAILS'. The 'LOANS + RENEWAL' tab is active, displaying a list of loans with details such as title, author, and due date. The other tabs show 'There are no requests', 'There are no fines', and 'There are no blocks or messages' respectively.

- Overview: summary of your loan record
- Loans + Renewal: details display of your check-out items
- Requests: list items that you have reserved
- Fine + fees: outstanding payment
- Blocks + messages: library privileges suspended message
- Personal details: display your personal details

3. Sign out

Please remember to click “Sign Out” to log out.