

12 November 2024

Dr. Fong Wing Ho Tom  
Vice President (Administration)  
The Education University of Hong Kong  
10 Lo Ping Road, Tai Po, N.T.

Dear Dr. Fong Wing Ho Tom,

**Agreement on Production Service Incentive Offered to  
Authorized JULAC Course Pack Production Centre**

We are pleased to inform you that The Hong Kong Reprographic Rights Licensing Society Limited ("HKRRLS") has decided to offer a Production Service Incentive to you as an authorized JULAC Course Pack Production Centre under the terms and conditions stipulated below:

1. The Production Service Incentive is offered to you to partially offset the cost incurred by you in promoting and/or producing course packs for JULAC under the Licence Agreement (Course Packs) signed between The Education University of Hong Kong and HKRRLS with effect from 1 January 2025.
2. The rate of the Production Service Incentive is **HK\$0.05 (five cents) for each copy of each page** of your course packs produced pursuant to the Licence Agreement (Course Packs) mentioned in (1) above. For avoidance of doubt, it is hereby expressly stated that any page included in your course pack which is not licensed by HKRRLS is not entitled to the Production Service Incentive.
3. The offer of the Production Service Incentive shall take effect from the date of the Licence Agreement (Course Packs) mentioned in (1) above, that is 1 January 2025.
4. The Production Service Incentive will be deducted from the Licence Fee payable to HKRRLS.
5. There shall be no minimum quantity imposed on your Centre as a condition for receipt of the Production Service Incentive from HKRRLS.

.... /page 2

6. The offer of the Production Service Incentive by HKRRLS will expire at the expiry of the current Licence Agreement (Course Packs) mentioned in (1) above.

We would like to point out that the Production Service Incentive is not meant to be a discount on the “Licence Fee” stipulated in the Licence Agreement (Course Packs) mentioned in (1) above as the Licence Fee is already a special rate. Any additional “discount” offered to end users on top of the special rate would lead to confusion among various groups of users.

We trust the arrangement and the terms and conditions mentioned above are acceptable to you. Please sign and return a copy of this letter to HKRRLS to make the arrangement effective immediately.

Yours sincerely

We agree to accept the terms and conditions of  
this Production Service Incentive Agreement



Dr Wong Yin-yue Sharon  
Executive Director



Dr. Fong Wing Ho Tom  
Vice President (Administration)

Date : 13 December 2024