

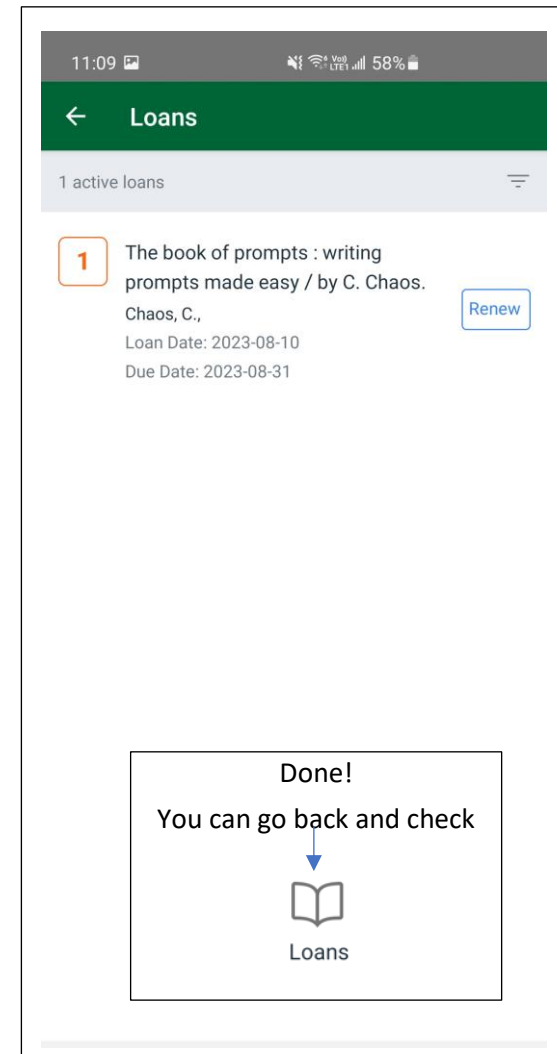
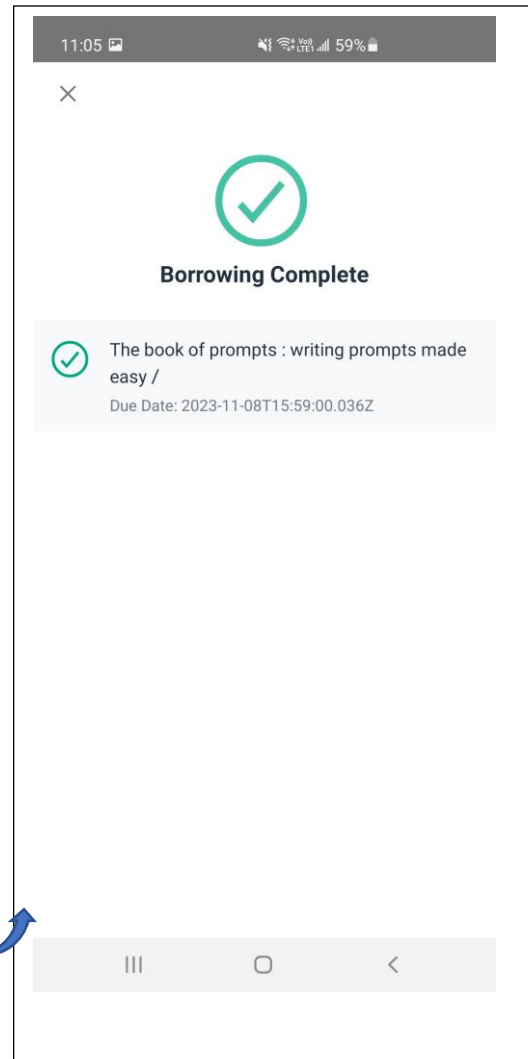
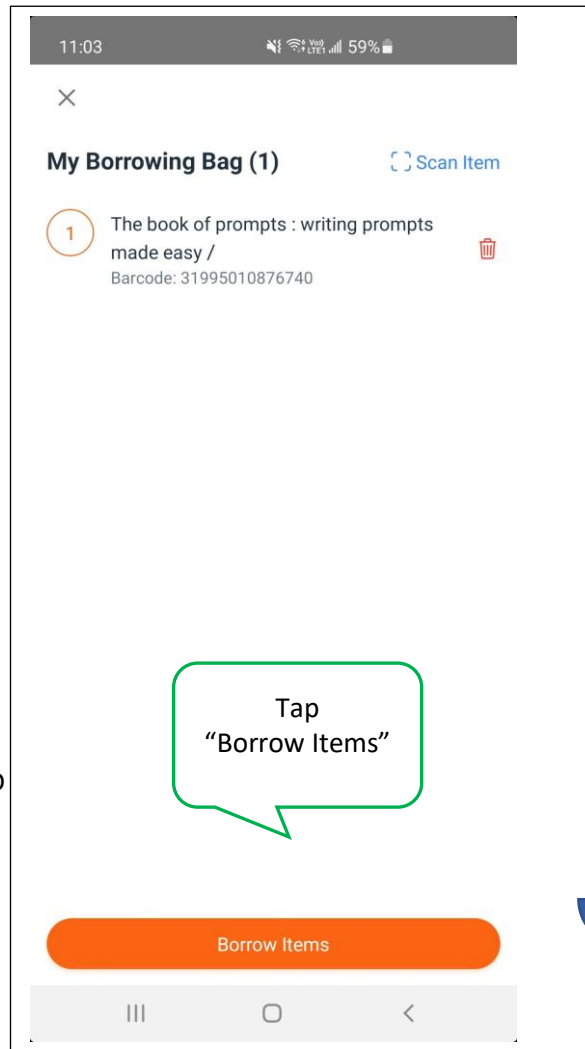
HOW TO ... check out library books with mobile phones

- You can now use your mobile device to check out library books. It is an efficient and private way to borrow books anywhere inside the Library.
- “EdU Library” mobile app** (<https://edulib.me/app>) must be installed on your mobile device.



The image illustrates the four-step process for checking out library books via the mobile app:

- Home Screen:** The user is on the main app screen. A callout box says "Login to 'MyLibrary'". The "MyLibrary" icon in the bottom navigation bar is circled in red.
- MyLibrary Menu:** The user taps the "MyLibrary" icon. The "Mobile Borrowing" option is circled in red. A callout box says "Select 'Mobile Borrowing'".
- My Borrowing Bag:** The user is in the "My Borrowing Bag" screen. The "Scan Item" button is circled in red. A callout box says "Select 'Scan Item'".
- Scan Barcode:** The user is on the "Scan Barcode" screen. A callout box says "Or you can select Enter Barcode if scanning does not work". The "Enter Barcode" button at the bottom is highlighted with a green arrow.



Attention

The following items cannot be borrowed with mobile phones, please check them out at Circulation Counter of MMW Library or at counter of TKOSC Library:

- Books with multiple parts
- Books with accompanying materials
- Books with loan period shorter than 7 days
- Kits
- Media

Please note the app allows users to **scan up to 5 books at a time**. If users try to scan more than 5, the app will only display the first 5 items, and any further items will not appear in the list for checkout. To borrow the remaining items, users need to tap “**Borrow Items**” to finish the first checkout, and then start another transaction to scan and borrow the next set (up to 5 books).

Samples of Barcodes

- Please scan the **EdUHK LIBRARY barcodes** affixed on the books, not the barcodes already printed on the back covers of the books
- There are two formats of EdUHK LIBRARY barcodes; one is in rectangle shape, and the other one is in square shape. All EdUHK LIBRARY barcodes should start with 31995...

e.g.

